



## CALENDAR OF EVENTS

### LONG BEACH UNIFIED SCHOOL DISTRICT AND LONG BEACH COMMUNITY COLLEGE DISTRICT GOVERNING BOARD MEMBER ELECTIONS

APRIL 10, 2018

#### IMPORTANT NOTICE

All documents are to be filed with and specific duties performed by the Registrar-Recorder/County Clerk unless otherwise specified.

DATES		EVENTS
(2017) DEC. 4 (M) E-127	DEC. 18 (M) E-113	<b>NOTICE OF ELECTION – PUBLICATION (UNIFIED SCHOOL DISTRICT)</b> Between these dates a notice of election shall be published once. (E. C. §§ 12101 and 12102)
DEC. 8 (F) E-123		<b>ADOPTION OF ELECTION RESOLUTION (COMMUNITY COLLEGE DISTRICT)</b> Last day for Board of Trustees to adopt resolution calling the community college district election and setting forth the specifications of the election order. (Ed. Code § 5322)
DEC. 11 (M) E-120		<b>FORMAL NOTICE OF ELECTION (COMMUNITY COLLEGE DISTRICT)</b> Not later than this date the County Superintendent of Schools shall deliver the formal notice of election to the County Elections Official. (Ed. Code §§ 5324 and 5325) <b>RESOLUTION CANDIDATE STATEMENTS</b> Not later than this date the district board shall by resolution determine the word limitation for candidate statements ( <b>200 or 400 words</b> ); specify if the candidate(s) or the district will bear the costs of printing and distributing the statements; and indicate if cost is to be paid by the candidate, and if the advance payment is required. (E. C. § 13307)

**DATES****EVENTS**

(2017)  
**DEC. 11 (M)**  
E-120

(2018)  
**JAN. 10 (W)**  
E-90

**NOTICE OF ELECTION – PUBLICATION  
(COMMUNITY COLLEGE DISTRICT)**

Between these dates, the County Elections Official shall publish a notice of election and issue a general press release providing information on the elective offices and the telephone number to call regarding candidate nomination procedures. (E. C. § 12112 and Ed. Code § 5363)

A copy of the published notices shall be delivered to the District Secretary/Superintendent and each notice shall be posted in the district office. (E. C. § 12113)

**DEC. 18 (M)**  
E-113

**JAN. 12 (F)**  
E-88

**NOMINATION PERIOD**

First and last day for candidates to file nomination documents.

(E. C. §§ 10220 and 10603)

**NOTE: Fax not acceptable.**

**DECLARATION OF CANDIDACY / AFFIDAVIT  
OF NOMINEE AND OATH OR AFFIRMATION  
OF ALLEGIANCE**

Declarations of Candidacy must be filed during this period for candidates for the community college district. (E.C. § 10603)

Nominating petitions, Affidavit of Nominee and Oath or Affirmation of Allegiance must be filed for candidates for the unified school district during this period.

(E.C. §§ 10220, 10226 and Long Beach City Charter Art. XXII § 2204)

**CANDIDATE STATEMENTS**

During this period, candidates may file a candidate statement not to exceed the word limitation prescribed by the district board (**200 or 400 words**) for inclusion with the sample ballot. The statement shall be filed no later than the last day to file nomination documents.

(E. C. § 13307)

<b>DATES</b>	<b>EVENTS</b>
<b>JAN. 12 (F)</b> E-88 <b>5:00 P.M.</b>	<p data-bbox="678 262 1391 294"><b>NOMINATION PERIOD – DEADLINE DATE</b></p> <p data-bbox="678 298 1391 478">Last day for candidates to file Declarations of Candidacy/Affidavits of Nominee and Oath or Affirmation of Allegiance and nominating petitions as specified. (E. C. §§ 10220 and 10603)</p> <p data-bbox="678 516 1391 548"><b>CANDIDATE WITHDRAWAL</b></p> <p data-bbox="678 552 1391 806">No candidate, including the incumbent, whose Declaration of Candidacy/Affidavit of Nominee and Oath or Affirmation of Allegiance, has been filed may withdraw after this date except when the nomination period has been extended for that office. (E. C. §§ 10224 and 10603)</p> <p data-bbox="678 844 1391 947"><b>NOTICE OF APPOINTMENT / NO ELECTION – PUBLICATION (COMMUNITY COLLEGE DISTRICT)</b></p> <p data-bbox="678 951 1391 1167">After this date, if no one has been nominated to the office, a notice shall be published once stating that the governing board intends to make an appointment and informing persons of the procedures for applying for the office. (Ed. Code § 5328.5)</p> <p data-bbox="678 1205 1391 1266"><b>APPOINTMENT IN-LIEU OF ELECTION – PUBLICATION (UNIFIED SCHOOL DISTRICT)</b></p> <p data-bbox="678 1270 1391 1409">If no more candidates file for office than there are offices to be filled and if there are no other offices or measures on the ballot, the board of education shall be notified that it may:</p> <ol data-bbox="678 1451 1391 1667" style="list-style-type: none"> <li>(1) Appoint to the office the person who has been nominated</li> <li>(2) Appoint to the office any eligible elector if no one has been nominated</li> <li>(3) Hold the election if either no one or only one person has been nominated</li> </ol> <p data-bbox="678 1705 1391 1871">A notice of these facts shall be published once in a newspaper in the city. After publication, the board of education may make the appointment or direct the election to be held. (E. C. § 10229 and Gov. Code § 6061)</p>

<b>DATES</b>	<b>EVENTS</b>
<b>JAN. 13** (Sa)</b> E-87**	<b>JAN. 17 (W)</b> E-83 <b>5:00 P.M.</b> <b>NOMINATION EXTENSION PERIOD IF INCUMBENT DOES NOT FILE</b> If a Declaration of Candidacy/Affidavit of Nominee and Oath or Affirmation of Allegiance for an incumbent is not filed by 5:00 p.m. on <b>January 12</b> , the nomination period shall be extended until <b>January 17</b> , 5:00 p.m., for persons other than the person who was the incumbent on <b>January 12, 2018</b> . The extension does not apply where there is no incumbent eligible to be elected. (E. C. §§ 10225 and 10604)
<b>JAN. 13** (Sa)</b> E-87**	<b>JAN. 22 (M)</b> E-78 <b>5:00 P.M.</b> <b>PUBLIC EXAMINATION PERIOD – CANDIDATE STATEMENTS, CANDIDATE NAMES AND BALLOT DESIGNATIONS</b> During this period, candidate statements, candidate names and ballot designations shall be open for public examination. A fee may be charged to any person obtaining a copy of the material. During this period, any person may file a writ of mandate or an injunction to require any or all of the material in a candidate statement to be amended or deleted. (E. C. § 13313)  For candidate names and ballot designations, a writ may be filed pursuant to E.C. § 13314.  NOTE: If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to <b>January 18</b> through <b>January 27**</b> .
<b>JAN. 17 (W)</b> E-83 <b>5:00 P.M.</b>	<b>PETITION TO HOLD ELECTION (COMMUNITY COLLEGE DISTRICT)</b> Last day to file a petition signed by <b>10% or 50</b> voters (whichever is smaller in number) in the district or trustee area, requesting that an election be held if no one has been nominated for the office. (Ed. Code § 5326)

\*\*January 13, 20 and 27 (Saturdays), January 14 and 21 (Sundays), and January 15 (holiday), the Registrar-Recorder/County Clerk's Office will be closed.

<b>DATES</b>		<b>EVENTS</b>
<b>JAN. 18 (Th)</b> E-82 <b>11:00 A.M.</b>		<b>RANDOMIZED ALPHABET DRAWING BY SECRETARY OF STATE</b> The Secretary of State shall hold a public drawing to determine the order of candidate names on the ballot by randomly drawing each letter of the alphabet. (E. C. § 13112)
<b>FEB. 1 (Th)</b> E-68		<b>DEATH OF CANDIDATE (COMMUNITY COLLEGE DISTRICT)</b> Last day the name of a deceased candidate may be removed from the ballot. Facts regarding death must be ascertained at least 68 days prior to election. (Ed. Code § 5329)
<b>FEB. 12 (M)</b> E-57	<b>MAR. 27 (Tu)</b> E-14 <b>5:00 P.M.</b>	<b>WRITE-IN CANDIDATE DECLARATION PERIOD</b> A name written on a ballot will not be counted unless the person has filed during this period a Declaration of Candidacy/Affidavit of Nominee and Oath or Affirmation of Allegiance and sponsor signatures, if applicable, stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 and 8601)
<b>MAR. 1 (Th)</b> E-40	<b>MAR. 20 (Tu)</b> E-21	<b>MAILING OF SAMPLE BALLOTS</b> The City Clerk shall mail a sample ballot to each voter in the district during this period. (E. C. § 13303)
<b>MAR. 12 (M)</b> E-29		<b>POLLWORKERS AND POLLING PLACES – APPOINTMENT</b> Last day for City Clerk to appoint pollworkers and designate polling places. City Clerk shall mail a notice of appointment to each pollworker. (E. C. § 12286)  <b>MAILING OF VOTE BY MAIL BALLOTS</b> First day for elections official to deliver Vote By Mail ballots in compliance with E.C. 3001. (E.C. § 3010 and 3206)

<b>DATES</b>		<b>EVENTS</b>
<b>MAR. 12 (M)</b> E-29	<b>APR. 3 (Tu)</b> E-7	<b>VOTE BY MAIL – FIRST AND LAST DAY TO APPLY</b> Applications may be filed with the City Clerk between these dates (both dates inclusive). Applications received prior to the <b>29<sup>th</sup></b> day will be kept and processed during this period. (E. C. § 3001)
<b>MAR. 16 (F)</b> E-25		<b>COPIES OF VOTER INDEX</b> Last day to be notified by the district of the number of copies required, not to exceed four (4), of the voter index. (E. C. § 2183)
<b>MAR. 26 (M)</b> E-15		<b>CLOSE OF REGISTRATION</b> Last day to transfer or register to vote in the election. (E. C. §§ 2102 and 2107)
<b>MAR. 27 (Tu)</b> E-14	<b>APR. 10 (Tu)</b> ELECTION DAY	<b>NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE</b> A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen. (E.C. § 3500)
<b>MAR. 27 (Tu)</b> E-14		<b>WRITE-IN CANDIDATE DECLARATION DEADLINE</b> Last day for a candidate to file a Declaration of Candidacy, Affidavit of Nominee and Oath or Affirmation of Allegiance and sponsor signatures, if applicable, stating that he or she is a write-in candidate for the election. (E. C. §§ 8600 and 8601)

<b>DATES</b>		<b>EVENTS</b>
<b>MAR. 27 (Tu)</b> E-14		<p><b>PROCESSING OF VOTE BY MAIL BALLOTS</b></p> <p>The processing of vote by mail ballots may commence on the <b>10<sup>th</sup> business</b> day before the election but the results of the tally shall not be released until after the polls close. (E. C. § 15101(b)(c))</p>
<b>MAR. 31 (Sa)</b> E-10		<p><b>NOTICE OF TALLY CENTER LOCATION – PUBLICATION/POST</b></p> <p>Last date for City Clerk to publish or post a notice specifying the public place to be used as the central tally location for counting the ballots. (E. C. § 12109)</p>
<b>APR. 3 (Tu)</b> E-7		<p><b>POLLING PLACES – PUBLICATION</b></p> <p>Last date for City Clerk to publish once in a newspaper of general circulation within the jurisdiction, a list of pollworkers and polling places for each precinct. (E. C. § 12105 and Gov. Code § 6061)</p> <p><b>LIST OF NOMINEES – PUBLICATION (UNIFIED SCHOOL DISTRICT)</b></p> <p>On or before this date, a notice shall be published once in a newspaper of general circulation published in the city. (E. C. § 12110 and Gov. Code § 6061)</p>
<b>APR. 4 (W)</b> E-6	<b>APR. 10 (Tu)</b> ELECTION DAY	<p><b>EMERGENCY VOTING BY MAIL</b></p> <p>Between these dates any voter may apply to the City Clerk for a Vote By Mail ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick-up and return the ballot. (E. C. § 3021)</p>

DATES	EVENTS
<p><b>APR. 10 (Tu)</b> ELECTION DAY</p>	<p><b>ELECTION DAY</b> Polls open 7:00 a.m., close 8:00 p.m. (E. C. § 14212)</p> <p><b>VOTE BY MAIL BALLOTS RETURNED – 8:00 P.M.</b> Last day for Vote By Mail ballots to be received by the City Clerk or turned in personally by the voter at any polling place in the jurisdiction. A designated person may return the voted ballot under specified conditions. (E. C. §§ 3017 and 3020)</p> <p>Any vote by mail ballot cast under this division shall be timely cast if it is received by the voter’s elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2. (E. C. § 3020(b) Section 1 and 2)</p>
<p><b>MAY 1 (Tu)</b> E+21</p>	<p><b>COMPLETION OF OFFICIAL CANVASS</b> On or before this date, the City Clerk shall certify the election results to the governing boards. (E. C. § 10262 and Long Beach City Charter Art. XXIID § 2206)</p>
<p><b>JULY 16 (M)</b> E+97</p>	<p><b>COMMENCEMENT OF TERM (UNIFIED SCHOOL DISTRICT AND COMMUNITY COLLEGE DISTRICT)</b> Member terms shall commence on the third Monday in July after the election. (Long Beach City Charter Art. XXII § 2205)</p>

**NOTE:** If any Governing Board Member (Unified School District) candidate receives a majority of all votes cast at the Primary Nominating Election, he or she shall be declared elected. If no candidate receives a majority of votes cast at the Primary Nominating Election, the names of the two candidates who receive the most votes cast shall be placed on the ballot for the Governing Board Member Runoff Election to be held on the first Tuesday (June 5, 2018) after the first Monday in June.

(Long Beach City Charter Art. XXII § 2206)

Candidates for Board of Trustees (Community College District) who receive the highest number of votes cast shall be declared elected.



(E. C. § 10600)