



## LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

### “SIGNATURE BY MARK” INSTRUCTIONS

For “signature by mark”, the following requirements must be placed near the execution on the document, pursuant to Corporation Code § 17 and Government Code § 16.

- The mark must be witnessed by two (2) persons, subscribing their own names as witnesses thereto and identifying their capacity as “witness(es)”. In addition, the names of the witnesses must be legibly printed or typed clearly below their signatures.
- The name of the person signing by mark (“principal”) must be signed near the mark by one of the witnesses, and the name of the principal legibly printed or typed clearly below.

(See sample of Format below)

Suggestion: It is suggested that the following clause be incorporated near the signature by mark on the document:

*“(Name of Principal), being unable to write, made (his/her) mark in my presence and I signed (his/her) name at (his/her) request and in (his/her) presence.”*

#### **Format:**

***Witnesses:***

***(Signature of Witness)***

*Name of Witness*

***Principal:***

***(Signature of principal SIGNED by one of the witnesses)***

*Name of Principal*

***(Signature of Witness)***

*Name of Witness*

**(INFORMATIONAL ONLY - NOT TO BE ATTACHED TO THE DOCUMENT/INSTRUMENT)**

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