

UseCaseID	UC-PW004
Module	Election Worker
SubModule	
Summary	Agile Development of Reports
Description	Development of Reports where solutions evolve through requirements.
Trigger	Users access Reports Module.
Precondition	User has appropriate security level.
ExpectedResult	Admin is able to create modify reports. User is able to generate and print reports.
DetailedProcessFlow	<p>Users to generate and print</p> <ol style="list-style-type: none"> 1. Users open the Reports Module 2. User selects and refresh report 3. System refreshes and displays report 4. User prints the report or save as pdf or save as excel. <p>Admin User to create or modify report</p> <ol style="list-style-type: none"> 1. Admin User open the Reports Module 2. Admin create a new or modify existing report 3. Admin will save as new or save modified report
AlternateFlow	
Parent	
Requirements	<p>UC-PW004-01 EMS shall have a REPORTS module.</p> <p>UC-PW004-02 EMS shall develop reports for RRCC without having to require Change Request.</p> <p>UC-PW004-03 EMS shall provide/develop reports as needed.</p> <p>UC-PW004-04 EMS shall allow Admin to have access in developing new or modifying reports</p> <p>UC-PW004-05 EMS shall allow Admin to save reports in the Reports Module for other Users to generate.</p> <p>UC-PW004-06 EMS shall build reports with capability to print reports as well as save as pdf, excel or csv format.</p> <p>UC-PW004-07 EMS shall build reports module with option for parameters and criteria.</p> <p>UC-PW004-08 EMS shall allow groupings of data in reports.</p> <p>UC-PW004-09 EMS shall provide the following reports as priority:</p> <ol style="list-style-type: none"> a. Control Log – by Supervisorial District. Will include service area, languages, size voting period. b. Service Area – One page per service area. Comprehensive report will list Workers assigned, job title, election name, election date, election id, , voting period, MI Targeted worker requirements, supervisorial district, vote center name and address, schedules requirements, workers information and schedule. Sort by Service per page and to print one page per service area as PDF. c. Productivity Report – Shows progress required and recruited workers.

	UC-PW004-010 EMS shall allow to control Security level for Supervisor to create a report tab for staff to be able to print report with out having the capability of modifying report. Remove capability for non Supervisor option to delete, edit, add, save as new.
RequirementID	
Gap	
Risk	[List of Risk IDs] Without this feature RRCC will always have to wait for Vendor to develop Reports for Management and staff.
Actors	[Actors that use Use Case]
Documents	[List of documentation name, Link or location] List of priority reports will be provided when contract is executed.
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Date	[Date Signed off as Complete] 5/17/21