



COUNTY OF LOS ANGELES

REGISTRAR-RECORDER/COUNTY CLERK

12400 IMPERIAL HWY. – P.O. BOX 1024, NORWALK, CALIFORNIA 90651-1024 / (562) 462-2716

CONNIE B. McCORMACK
REGISTRAR-RECORDER/COUNTY CLERK

December 8, 2003

TO: EACH SUPERVISOR

FROM: Conny B. McCormack
Registrar-Recorder/County Clerk

SUBJECT: **SUMMARY OF MONTHLY PERSONNEL ACTIVITIES**

Pursuant to your Board order of November 16, 1995, enclosed is the November 2003 monthly summary report relative to new hires, promotions and special step placements for the Registrar-Recorder/County Clerk.

az/ACTING:MONTHLY REPORT

Enclosure

c: Chief Administrative Office
Auditor-Controller
Josie Hunter



**LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK
DEPARTMENT #710**

CONNIE B. McCORMACK
Registrar-Recorder/County Clerk

**SUMMARY OF HIRING, PROMOTION (S) AND SPECIAL STEP PLACEMENT (S)
MONTH/YEAR: November 2003**

HIRE(S)	NEW PROMOTION(S)	STEP PLACEMENT(S)	TITLE(S)	ITEM NO.
2	0	0	Clerk , NC	9304F

JUSTIFICATION: HIRE(S)

The temporary new hires approved by the Chief Administrative Office were necessary to fill critical vacancies. The positions are already budgeted, resulting in no additional net county cost.

jf/ACTING:SUMMARY OF HIRING